

**Proceeding of the Monthly Review Meeting of Block Development Officers of Shimla District held under the Chairmanship of Additional Deputy Commissioner, Shimla on dated 09-03-2018.**

**In the monthly review meeting the following decisions were taken:-**

**1. Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA)**

- While reviewing the progress of MGNREGA, Chairperson directed the BDO's to issue more muster rolls so that percentage of mandays can be increased. In Particular BDO Basantpur was directed to achieve 95% against target, BDO Chhohara to achieve 100%, BDO Chopal to achieve 85%, BDO Mashobra to achieve 85%, BDO Narkanda to achieve 90%, Rampur to achieve 90% and BDO Theog to achieve 90% by 31<sup>st</sup> March positively.
- All the BDOs except Chhohara were directed to generate asset id of all completed works within two weeks period. It was also directed to ensure 100% geo tagging of all completed works, asset id of which has been generated. There should be no gap between number of asset id generated and no of assets geo tagged.
- All the BDOs were directed to review the GP wise status of Timely payments on regularly basis. In Particular BDO Chopal, Rohru, Nankhari and Mashobra were directed to gear up the progress of same. BDO Rohru was directed to clear the pending liabilities of wage & semi skilled workers as maximum amount of Dev. Block Rohru is reflecting on MIS.
- It was directed in the meeting that Job Card verification of all the blocks should be 100% on MIS before 31<sup>st</sup> March, 2018.
- All the BDOs to ensure 100% Aadhaar seeding of active MGNREGA workers. In particular BDO Rohru was directed to gear up the progress. It was also directed to ensure timely verification of Aadhaar rejected on MIS as 410 Nos of Aadhaar pertaining to Dev. Block Basantpur, Chopal, Jubbal and Rohru are still reflecting on MIS for verification from PO Login. It was also reiterated that correct bank account information should be entered on MIS, as there are some Aadhaar sent by blocks to DPC login with wrong IFSC code of bank accounts especially the A/C nos of H.P State Co Operative Bank.
- BDOs were directed to prepare the list of those MGNREGA workers which are still left out from Aadhaar convergence, and the process of e-KYC of such beneficiary should be completed in concerned bank. It should also be clear that Aadhar of all active MGNREGA beneficiary should be linked with bank account for ABPS as well as the same should be uploaded and verified on MGNREGA MIS.
- In case of rejected payments it was directed to ensure proper verification of bank account and Aadhar nos entered on MIS. In case of Aadhar based payments, the Aadhar of each and every beneficiary should be linked with bank account Aadhar

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should be marked on bank's NPCI mapper and also verified from Authentication user agency of UIDAI.

- BDO Basantpur and Jubbal were directed to gear up the progress of work completion of all works started since inception. All the blocks were also directed to send the complete detail of Zero expenditure works to DRDA for deletion, if any. BDO Jubbal and Rampur were directed to review the status of work completion for the FY 2017-18 as the work completion rate has been decreased from last meeting.
- BDOs were directed to ensure to refund the unspent amount showing in CA audit report for the FY 2016-17, before 20<sup>th</sup> March, 2018 positively.
- All the BDOs were directed to send COs for district training in DRDA on 13<sup>th</sup> March under Good governance. These COs will further impart training to GRSs, TAs and PS to maintain the seven Asset registers, updated job cards and install uniform citizen information board for Individual & Community works. The dimension of Citizen Information Board for Individual and Community works under MGNREGA was also discussed and provided to all the blocks.
- To ensure the 100% Aadhar Based Payments to MGNREGA workers, chairperson directed LDM Shimla to set up a separate counter for e-KYC of MGNREGA workers twice in a week. Chairperson further directed LDM Shimla to issue instructions to all the bankers regarding the functionality of e-KYC machines & will submit the report to undersigned. BDOs were directed to coordinate with banks in their respective jurisdiction to avoid any inconvenience to workers. Any issue regarding ABPS should be brought to the notice of undersigned.

## **2. Swachh Bharat Mission Gramin (SBM-G)**

- While reviewing the progress of Swachh Bharat Mission Gramin the Chairperson has directed all the BDO's to speed up the execution of the SLWM work under SBM (G), as the completion rate of S&LWM works is very slow.
- The Chairperson directed all the BDO's to upload the expenditure of S&LWM on MIS within week as there is huge difference between the reported expenditure and expenditure uploaded on MIS.
- The Chairperson directed all the BDO's to carry out continuous IEC activities in all GP's to maintain the ODF status and the sustainability of IHHL and CSCs.
- The Block wise detail of S&LWM Expenditure uploaded on MIS and expenditure reported is as under:-

Sr. No	Name of Block	No. of GP's	Amount Sanctioned (lakhs)	Data uploaded on MIS (lakhs)	Conveyed by BDO's	Expenditure of Blocks till date	Balance to be uploaded on MIS
1	Mashobra	13 GP's	173	28.24	84.8	71.61	43.37

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2	Basantpur	5 GP's	74	9.00	19.00	54.00	45.00
3	Theog	9 GP's	152	3.60	14.50	109.00	105.4
4	Narkanda	5 GP's	82	35.50	9.00	66.50	31.00
5	Nankhari	3 GP's	52	19.00	42.00	44.52	25.52
6	Rampur	6 GP's	105	74.00	74.00	81.5	7.50
7	Chopal	12 GP's	178	9.74	68.00	38.02	28.28
8	Jubbal	9 GP's	134	30.13	8.00	65.00	34.87
9	Rohru	6 GP's	90	52.69	62.00	53.79	1.10
10	Chhohara	8 GP's	126	78.79	16.00	95.11	16.32
	Total	76 GP's	1166	340.69	397.3	679.05	338.36

- Chairperson directed all the BDOs to carry out continuous IEC activities in all GP's to maintain the ODF status and the sustainability of IHHLs and CSCs.

### 3. National Rural Livelihood Mission (NRLM)

- While reviewing the progress of NRLM Chairperson directed all the BDOs (Except Narkanda & Rampur) to achieve the target of SHGs formation well before the closure of financial year.
- Chairperson directed BDO Chopal to sponsor more applications to banks to achieve the target of credit mobilization.
- Chairperson directed all the BDOs to keep proper follow-up of loan application pending with banks and issues regarding sponsorship of these applications be brought in the notice of P.O. DRDA and P.O. DRDA will further take up all these pending cases with LDM Shimla.
- Chairperson directed LDM Shimla to clear all the loan applications pending with banks well before the closure of current financial year.
- Chairperson directed all the BDOs to complete the SHG profile entry (SHG formed up to 05-03-2018) on MIS Portal.

### 4. Mukhya Mantri Adarash Gram Yojana (MMAGY)

- While reviewing the progress of MMAGY Chairperson directed to all the BDOs to complete the MMAGY works before 31<sup>st</sup> March, 2018 and submit the UCs/CCs of completed works to DRDA.

### 5. Below Poverty Line 100 Days Agenda (BPL)

- All BDOs were directed to prepare a list of sensitive Gram Panchayats which have received more number of applications / complaints and have previous history. The

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BDO will submit the list of such GP's to respective SDO(C) to ensure the presence of the officers mentioned in 100 days addition & deletion campaign in the Gram Sabha of such GP's to complete the entire process in proper environment.

- All the Block Development Officers were directed to organize Gram Sabhas in their respective development blocks in a phased manner as per the schedule given in the addition and deletion campaign of 100 days, so as to ensure the presence of officers (mentioned in 100 days BPL campaign) in these sensitive GP's.

#### **6. Pradhan Mantri Awas Yojana-Gramin (PMAY-G)**

- While reviewing the progress of PMAY-G Chairperson directed all the BDOs (except BDO Theog) to follow the instructions already circulated regarding skip priority of beneficiary from PWL under PMAY (G), so that the eligible beneficiary can be benefitted. In particular, BDO Jubbal were directed to look in to the matter personally.
- All the BDOs were directed to release the all three installment to the beneficiaries under PMAY(G) for the FY 2016-17, as the sufficient funds are available at State DBA account.
- All the BDOs were directed to go through the instructions of Secretary (RD), regarding identification of additional beneficiaries for inclusion in the Permanent Wait List of PMAY(G). Procedure has already beencirculated to all BDOs.
- All the BDOs were directed to surrender the target of PMAY(G) if any to this office within a week so that it can be allocated to another block. If any block need additional houses PMAY(G), they should submit their demand within a week to DRDA.
- All the BDOs were directed to release the all instalments to beneficiaries prior to FY 2015-16 and all houses prior to FY 2015-16 should be completed physically as well as on MIS immediately.

#### **7. Other Housing Schemes (MMAY, RAY & RARY)**

- While reviewing the progress of other housing schemes Chairperson directed to all BDOs to complete all the houses sanctioned under State Rural Housing Schemes and UCs/CCs of the completed houses be sent to DRDA immediately as department is demanding.

#### **8. Other decisions taken in the meeting:-**

- Additional Deputy Commissioner Shimla directed all the BDOs to attend (along with office staff) the all Prasashan Janta Ke Dwar to be organized at sub-divisional level in future.
- All the BDOs were directed to monitor the developmental works (MGNREGA, 14<sup>th</sup> Finance, Planning works & other works) on regularly basis to ensure quality and



speedy execution of the works at GP level. During the field visits BDOs are directed to check the M.B's of every work.

- BDOs were directed to prepare the shelf of the planning works by identifying the need of the area and beneficiaries for the next financial year and the work proposals should be sent along with the estimates for sanction.
- BDOs were directed to prepare the inspection schedule of GPs in such a way that all the GPs are covered in a year.
- BDOs were directed to convene the quarterly meeting of GP pradhans at block level for coordination and speedy execution of the developmental works.
- BDOs were directed to do surprise visits of GPs to ensure the regular presence of Panchayat Secretaries at GP headquarter and report regarding the absence of Panchayat Secretary should be conveyed to DC/ADC immediately through whatsapp and any other electronic mode.
- At last Chairperson directed all the BDOs to send the monthly report of all programmes before the 5<sup>th</sup> of every month

Meeting ended with a vote of thanks to the chair.

By order

Addl. Deputy Commissioner-cum-  
Project Director, DRDA, Shimla.

Endst. No. DRDA (S) (BDO Meeting)

Dated Shimla 19<sup>th</sup> March, 2018

Copy to:- 1451-1464

1. The Director (RD) to the Govt. of H.P. Shimla-9 for information please.
2. The Sub Divisional Officer (C) Dodra-Kawar, Distt. Shimla for information & necessary action.
3. The Assistant Commissioner (Dev.)-cum-BDO, Narkanda & Rohru in District Shimla for information and necessary action.
4. All the Block Development Officers, in District Shimla (except Narkanda & Rohru) for information and necessary action.
5. The LDM, UCO Bank, Himland Hotel, Circular road, Shimla for information and necessary action.
6. All the Branch incharges, DRDA, Shimla for information and necessary action.

  
Deputy Director-cum-Project Director,  
DRDA, Shimla.